



Macramé Consultants

Cost & Management Accountants



Table of Content

0	Table of Content	7	Taxation Services
1	Introduction	8	Corporate Services
2	About Our Firm	9	QuickBooks Services
3	What We Do	10	Business Advisory
4	Our Team	11	HRM
5	Accounting Services	12	Corporate Trainings
6	Audit & Assurance Services	13	Corporate Branding

INTRO

MACRAMÉ
CONSULTANTS
EMPOWERS YOU TO
MAKE SOUND
FINANCIAL DECISIONS
BY PROVIDING
TURNKEY SOLUTIONS.





About
US

About Our FIRM

MACRAMÉ CONSULTANTS provides high quality affordable End-to-End accountancy services, and we aim towards the ultimate goal of bringing absolute value to our clients.

We take a private interest in you and your business. Each of our clients enjoys a permanent, direct relationship with one or more of our directors and managers.

What We Do



Mission

To be your reliable first point of contact for all your business needs. Macramé Consultants aims to provide a single platform to Businesses & Individuals for all business services & solutions.



Vision

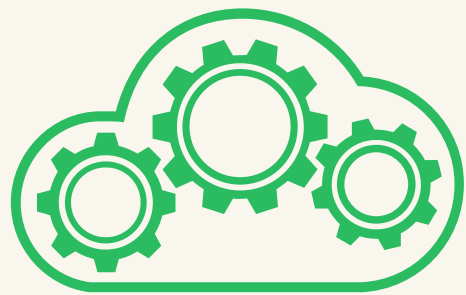
We work with Individuals & businesses of all sizes all over PAKISTAN. We help our clients to know how their business can add growth more efficiently. We guide them on the way to make better business decisions. We are always here to offer them helpful advice on any financial matter.

QUALIFIED **COST & MANAGEMENT ACCOUNTANTS**, REGULATED BY THE INSTITUTE OF COST & MANAGEMENT ACCOUNTANTS (**ICMA**) PAKISTAN, WE HAVE AN EXPERIENCED TEAM OF HIGHLY SKILLED INDIVIDUALS, INCLUDING **CMA** AND **ACCA** QUALIFIED PROFESSIONALS, READY TO PROVIDE YOU WITH THE SERVICES YOU NEED. ALL OUR SERVICES ARE CARRIED OUT BY QUALIFIED ACCOUNTANTS & CERTIFIED BOOKKEEPERS.

Our Team

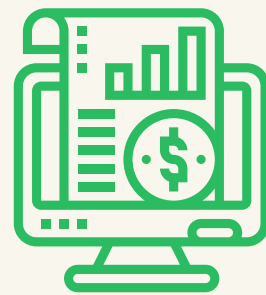
Our Services

Accounting



- QuickBooks Desktop
- QuickBooks Online
- Xero
- Sage

**ACCOUNTING
SOFTWARE**



- Daily
- Monthly
- Annually

**BOOKKEEPING
OUTSOURCING**



- Data migration from Legacy Softwares to QuickBooks

**DATA
MIGRATION**



- Tax Accounts
- Special Purpose Reports
- Audited Reports For Banks

**MANAGEMENT
ACCOUNTS**

Our Services

Audit & Assurance



- External Audits of Companies

**STATUTORY
AUDIT**



- Internal Audit on Monthly basis
- Stocktaking
- Real Time Verification of Financial Transactions

**INTERNAL
AUDIT**



- Verification of Cost Accounts
- Cost Audit Report

**COST
AUDIT**



- Full Year-End Accounts & Financial Reports

**YEAR-END
ACCOUNTS**

Our Services

Taxation



- Companies
- AOP/Partnership
- Individuals

INCOME TAX RETURNS



- GST Record
- Monthly Returns

SALES TAX RETURNS



- WHT Data
- Statement Filing

WITHHOLDING TAX RETURNS



- Monthly
- Annual

TAX AUDITS



- Notices/Replies
- Appeals
- Tax Advisory

ASSESSMENT & APPELLATE

Our Services

Corporate



- Private Limited
- Single Member
- Partnership Firms
- NGO/NPO

INCORPORATION SERVICES



- Trademark
- WeBOC
- PSEB/PEC
- Chamber Of Commerce

REGISTRATION SERVICES



- Annual Returns
- Charge Certificate
- Statutory Books
- Deregistrations

SECRETARIAL SERVICES

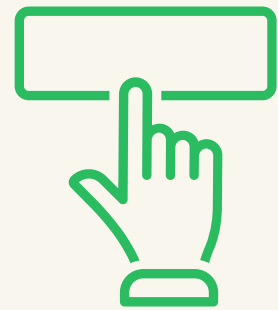


- Share Transfer
- Change in AOA/MOA
- Address Change
- Directors/Share

SECRETARIAL SERVICES

Our Services

QuickBooks



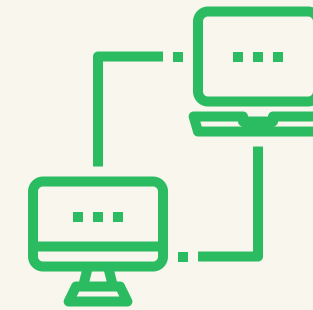
- US/CAD/PAK Variants

SUBSCRIPTION



- Setup
- Customization
- Training

IMPLEMENTATION



- Data Migration from old Accounting software to QuickBooks Desktop & QuickBooks Online

**DATA
MIGRATION**



- Bookkeeping
- Software Support

**SUPPORT
SERVICES**

Our Services

Business Advisory



**BUSINESS
STARTUPS**



**FEASIBILITY
REPORTS**



**SOP/MANUALS
DEVELOPMENT**



**FIXED ASSET
VALUATION**

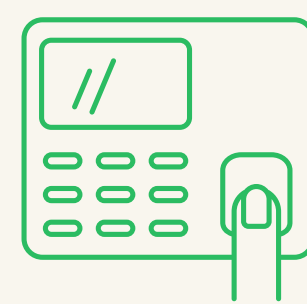
Our Services

Human Resource Management



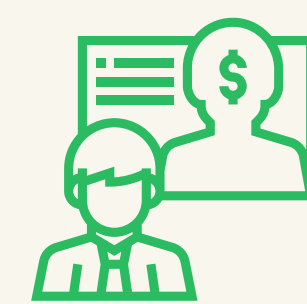
- Job Posting
- Recruitment Services

STAFFING & RECRUITING



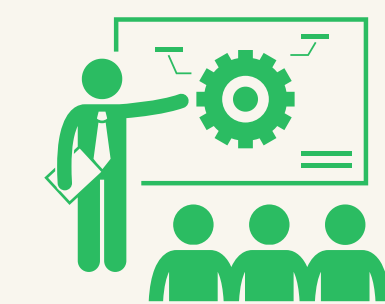
- Attendance Machine
- Attendance Reports

TIME TRACKING & ATTENDANCE



- Staff Documentation
- Payroll Processing
- EOBI/Social Security
- Provident Fund
- Gratuity
- Salary Slips/ Tax Cert

PAYROLL ADMINISTRATION



- Manuals & SOPs
- Performance Appraisal
- HR Audits

TRAINING & DEVELOPMENT

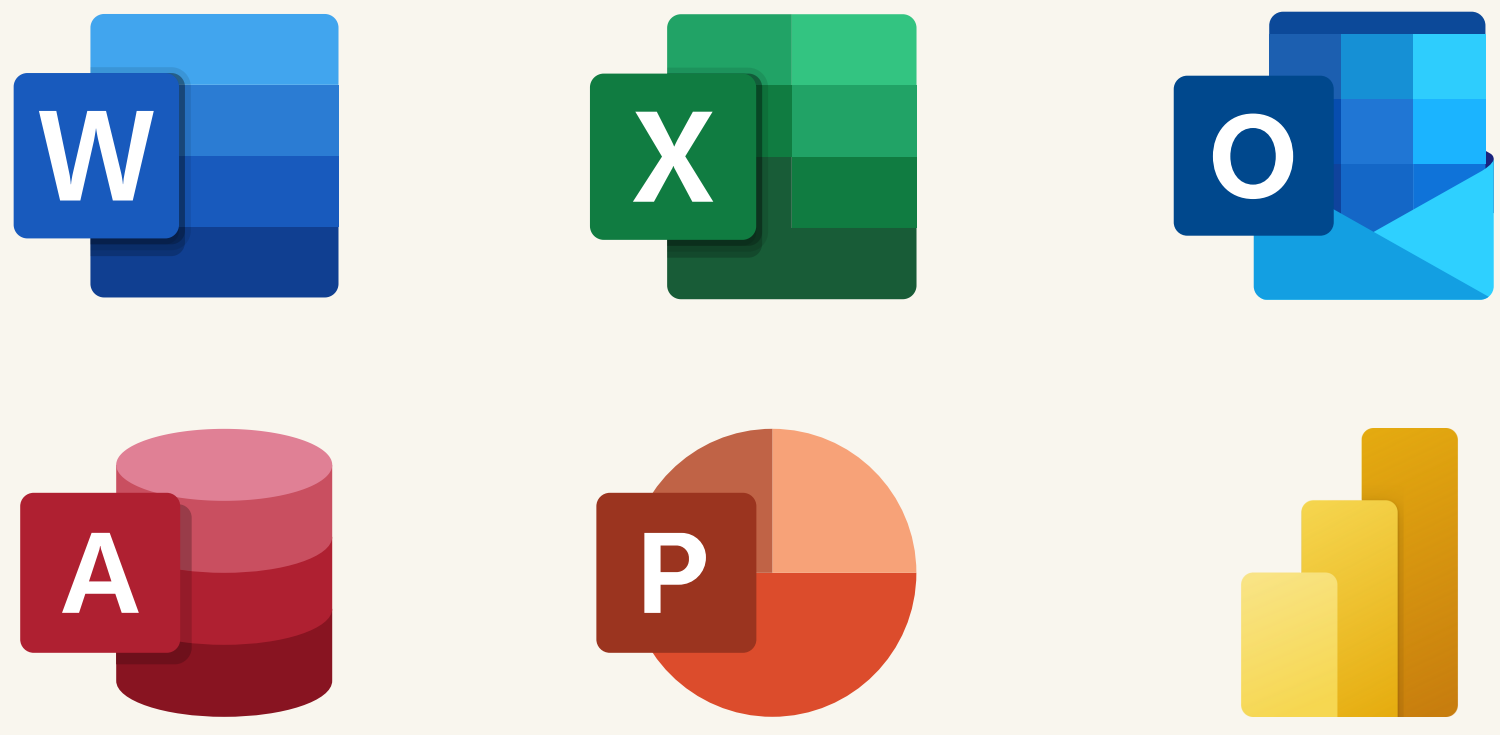


- Corporate Insurance Plans
- Claims Processing

INSURANCE MANAGEMENT

Our Services

Corporate Trainings



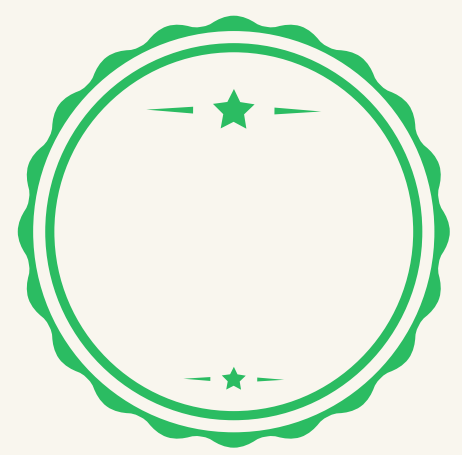
MICROSOFT APPLICATIONS



ACCOUNTING SOFTWARE

Our Services

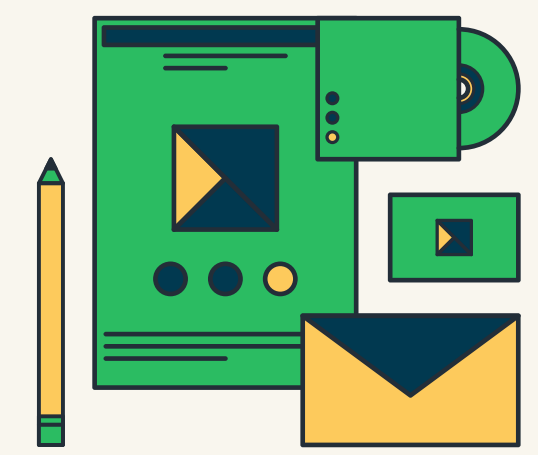
Corporate Branding



**LOGO
DESIGNING**



**WEBSITE
DEVELOPMENT**



**STATIONERY
DESIGN**



**SEARCH ENGINE
OPTIMIZATION**



CONTACT US



**Office: 302, Building: 123
Civic Center, Bahria Town
Rawalpindi, Pakistan.**



**+92 303 393 3999
+92 302 252 2555**



info@macrameconsultants.com



www.macrameconsultants.com